

# Necessary documents

The following documents will be required after your arrival. We recommend you to prepare them while you are at your home country.

Also, please make copies of your passport and your visa documents, prepare some extra ID photos (4.5 X 3.5cm), and check the contact number for your embassy in Japan.

## **Joint Guarantor**

Joint guarantor is a co-signer who takes legal responsibility in case the student defaults on payment of rent or damages. They must be over 20 years of age and be a Japanese citizen with regular income (They must be able to prove that the rent is not above 30% of what they earn).

You need find a joint guarantor to rent an apartment before you arrive in Japan and make sure to get his/her contact details and signature to submit to your realtors.

## **Comprehensive Renter's Insurance by Keio**

If a guarantor cannot be found, it is possible for Keio University to cosign the lease for the period of study at Keio University.

For details of this system, please refer to the following website.

[http://www.jees.or.jp/crifs/pdf/crifs\\_en.pdf](http://www.jees.or.jp/crifs/pdf/crifs_en.pdf)

To subscribe to the system, please refer to the following website for more information.

<https://www.students.keio.ac.jp/en/sfc/life/intl-student/files/a1505972040900.pdf>

## **A Guardian's Letter**

If you are under the age of 20 and plan on getting a mobile phone contract, download the parental consent forms and let your legal guardians fill them out. You will also need copies of your guardian's identification documents.

\*20 is the age of adulthood in Japan.

Followings are the main mobile phone providers.

NTT docomo

<https://www.nttdocomo.co.jp/english/charge/discount/hearty/application/>

Softbank

<https://www.softbank.jp/en/mobile/shop/buy/id/>

AU

[https://www.au.com/content/dam/au-com/static/designs/extlib/pdf/support/service/common/document-dl/E-web\\_02.pdf](https://www.au.com/content/dam/au-com/static/designs/extlib/pdf/support/service/common/document-dl/E-web_02.pdf)

## **Necessary documents for financial aid**

Prepare documents to certify the income of your parents/spouse and financial supporters"

- documents for all of your supporters, including your parents (or spouse). If your parent(s) (or spouse) do(es) not have income, states it in the Financial Supporter Report (prescribed form).
- If your parents (or spouse) or financial supporters live outside of Japan, they should submit a copy of documents that certify the income in 2020. An English or Japanese translation must be attached to documents written in other languages. You can also write English or Japanese translations directly onto the documents (the name of the document, year, amount of income, income period, name of the recipient and date of issue must be translated).

Please refer to the following link for all the required documents and guidelines.

<https://www.ic.keio.ac.jp/en/life/scholarship/application.html>