

## 5-2 Work Permission for Part-Time Jobs

Students who hold the status of residence of "Student" are allowed to stay in Japan only for study and research purposes. Therefore, you are not allowed to work under "Student" status.

If you wish to engage in secondary activities aside from your studies, such as a part-time job and internship, you must obtain the "Permission to Engage in Activity other than that Permitted under the Status of Residence Previously Granted" (*Shikakugai-katsudo-kyoka*) beforehand from the Immigration Bureau at the airport or the city you live.

With this permit, students are allowed to work for up **to 28 hours a week**—up to 8 hours a day when the school is "officially" not in session—as long as the work is not deemed to be socially immoral.

### Application Process

#### 【Upon Arrival in Japan (for the First Entry with Student Visa)】

Submit the Application Form (available on the website of the Ministry of Justice) at immigration of the port of entry.

#### 【If You Are Already in Japan】

- ① Prepare the following documents and apply at the Immigration Bureau nearby.
  - Application Form (available on the website of the Ministry of Justice)
  - Passport
  - Residence Card
  - A document which specifies details of your part-time job  
(Submit only if you have already secured a job)
- ② When your application is approved, a seal indicating permission will be affixed to your passport and an entry will be made on your residence card if you have been issued one.
- ③ Submit a copy of your residence card (both front and back) at Student Life Section at SFC campus.

資格外活動許可  
(*Shikakugai-katsudo-kyoka*)

Permission to Engage in Activity other than that Permitted under the Status of Residence Previously Granted

Download an application form from the website of **Immigration Services Agency of Japan**



[https://www.isa.go.jp/en/applications/guide/nyukokukanri07\\_00104.html](https://www.isa.go.jp/en/applications/guide/nyukokukanri07_00104.html)

Document stating what kind of job you are going to have (Ex: a copy of your job contract) → This document is not required if you have not found a job yet.

Please note that the Immigration Bureau may take approximately two weeks to a month to issue the permission.